

REGULATIONS OF THE CENTRAL READERS' COUNCIL, AS AMENDED AND APPROVED BY THE ANNUAL GENERAL MEETINGS OF APRIL 2002, APRIL 2010 AND APRIL 2017

1. These Regulations are made by the Executive Committee of the Central Readers' Council ("the Council") for the management of the business of the Council under the authority of Clause 9 of the Constitution of the Council.
2. An Annual General Meeting of the Council shall be held in March or April in every year at a place and upon a date and at a time to be fixed by the Executive Committee for the following purposes: -
 - a. To receive from the Executive Committee a Report and Statement of Financial Activity for the preceding financial year ending 31st December together with reports from all other Committees of the Council active during that year, and if thought fit to accept them.
 - b. To elect members to or fill vacancies in the Executive Committee.
 - c. To appoint an Independent Examiner of the Accounts.
 - d. To consider other matters which the Executive Committee wish to bring before the Meeting.
 - e. Subject to the prior approval of the Chair, to consider other matters and reports from the Dioceses, which do not require a formal resolution.
 - f. Subject to the prior approval of the Chair, to consider any other matters which members wish to raise.
3.
 - a. The annual capitation fee shall be agreed by the Council at the Annual General Meeting. Funds may be applied by the Executive Committee to the furtherance of such objects within the terms of its Constitution as the Council may from time to time decide.
 - b. The Executive Committee may also delegate functions to other Committees and working groups of the Council or the Executive Committee as appropriate. Funds applied under delegated authority must be duly accounted for and reported upon in the Annual Report and Statement of Financial Activity.
 - c. In addition to the Annual Report and Statement of Financial Activity, the Executive Committee shall submit a Budget for the following year to the Annual General Meeting for approval.

- d. Unless the Executive Committee decides otherwise in any particular case, the costs of members of Council attending general meetings of the Council (including residential meetings and conferences) shall not be borne by the Council.
4. The Accounts shall as soon as practicable after the end of the financial year be independently examined by a person qualified under the Charities Act 2011 and the Regulations made thereunder, who shall be appointed at each Annual General Meeting. A vacancy occurring in the office of independent examiner during the year shall be filled by resolution of the Executive Committee, subject to confirmation at the next Annual General Meeting.
 5. Any member of Council wishing to move a resolution at an Annual General Meeting shall give notice thereof in writing to the Secretary at least four weeks before the date of the Meeting.
 6. The Secretary shall maintain a register of the name and addresses of all members of the Council, (Wardens, Secretaries and Representatives) set out in paragraph 4 of the Constitution, as notified to him/her.
 7. The Secretary shall give at least two calendar months written notice of the Annual General Meeting or of any Extraordinary General Meeting to all members of the Council whose names appear on this register: and the business to be transacted at the Meeting shall be specified in such notice.
 8. At all General Meetings of the Council, the Chair of the Council, or failing him/her the Vice-Chair, or in the absence of both, a member of the Executive Committee selected by the Executive Committee, shall take the chair. Every voting member present shall be entitled one vote upon every motion and in case of equality of votes, the Chair shall have a second or casting vote.
 9. The Quorum for all General Meetings shall be forty of whom more than half must be Readers.
 10. The Chair, Vice-Chair, and Treasurer shall be members *ex-officio* of every sub-committee and working group set up by the Council or by the Executive Committee.

The Secretary is entitled to attend but not vote at any meetings of sub-committees and working groups and to receive notes and minutes of all such meetings.

11. Sub-committees of the Executive may be set up by the Executive Committee at any time in accordance with clause 9 (d) of the constitution. The Chair of each sub-committee shall be appointed by the Chair and Vice-Chair of the Council, after consultation with the Executive or a selection committee appointed by the Executive for this purpose. Up to four further members of each sub-committee may be elected by the Council at its Annual General Meeting. Elected members will be subject to the same limits of terms of office as apply to elected members of the Executive Committee (see Constitution 8a(iii)). Additionally, the chair

of each sub-committee has the power to co-opt further members with relevant expertise, subject to the subsequent approval of the Executive committee. All sub-committees must contain a majority of members who are licensed Readers.

12. These Regulations may be amended by the Executive Committee but such amendments shall be subject to ratification by a resolution of the Council passed by a simple majority of those present at a General Meeting.